



**MEETING MINUTES
CITY OF HUNTINGTON BEACH
FINANCE BOARD**

**WEDNESDAY, FEBRUARY 13, 2008 AT 6:00PM
CIVIC CENTER, LOWER LEVEL, ROOM B-8**

- 1) **CALL TO ORDER:** At 6:20 PM, Chair Falzon called the meeting to order.
Present: Vice Chair Geddes, Members: Jones and LoGrasso
Absent: Members Garcia and King
Also Present: Dan Villella, Finance Director and Carrie Gonzales, Administrative Assistant
- 2) **PUBLIC COMMENTS:**
There were no public comments made.
- 3) **APPROVAL OF MEETING MINUTES:**
January 9, 2008 – Vice Chair Geddes made motion to approve the minutes as amended, seconded by Member Jones. (4-0-2, Members Garcia and King absent)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
 - a) **Chairman's Update**
Chair Falzon did not have anything further to discuss that is not already covered on tonight's agenda.
 - b) **Interim City Administrator Update**
Dan Villella informed the Board the City would be using the same firm, Alliance Resource Consulting, which was used for Penny Culbreth-Graft's recruitment. He mentioned Alliance Resource Consulting would be interviewing the Department Heads this week.
 - c) **Long Term Financial Plan (LTFP) Update**
Dan Villella informed the Board, Craig Hoshijima, PFM Senior Managing Consultant, would be presenting the draft of the LTFP report at the City Council Joint Study Session on March 3. He will have a copy of the LTFP draft available one week prior to the study session. Chair Falzon asked if Staff would call the Board Members so they would have the option to pick up a copy vs. mailing it.
 - d) **Quarterly Meetings with the Mayor & Finance Board Chair Update**
Chair Falzon mentioned he received an email from Carrie Gonzales regarding these meetings. The meetings will be changed from monthly to quarterly and will be held the months of April, July, and October on the 2nd Wednesday at 4:00 PM in meeting room B-8.
 - e) **Annual Report**
Chair Falzon handed out a copy of the PowerPoint presentation which will be given at the March 3 City Council Joint Study Session. The Board reviewed the presentation for any additions or changes.
 - f) **Tree Removal Update**
The Board discussed the handout of the Board's request of Staff from the January 9 meeting asking if the five million from prior fiscal years was spent and how much was budgeted in the current fiscal year. They also discussed the Public Works Commission item 08-02, from their January 16, 2008, agenda regarding reconstruction of various residential streets. The Board is requesting additional information from Staff regarding tree replacement:
 - In FY 2005/06, what number of lots was completed with the \$3,250,000 spent from the Capital Improvement Reserve?
 - What is the decision criteria used to determine how they choose the streets for tree removal?
- 5) **OPEN/CLOSED ITEM LIST**
There were no changes made to the current open list.



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6) COMMENTS FROM BOARD MEMBERS

No comments were made from the Board Members.

ADJOURNMENT

Member LoGrasso made a motion at 7:50 PM to adjourn the meeting to Wednesday, March 3, 2008, at 4:00 PM., seconded by Vice Chair Geddes. The motion was approved 4-0-2, Members Garcia and King absent.

Respectfully submitted by:

Dan Villella, Finance Director

Secretary to the Finance Board